



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

05 Feb 2026

DIVISION MEMORANDUM

No. 077, s. 2026

**SDO BATANGAS PROVINCE PROJECT VALENTINE'S DAY FOR
TEACHERS AND PRINCIPALS' MAKEOVER**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
OIC Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to Regional Memorandum No. 27, s. 2026, entitled "Project Valentine's Day for Teachers and Principals' Makeover," this Office, through the School Governance and Operations Division (SGOD), announces the conduct of the localized activity on February 14, 2026, at 8:00 A.M., at Bauan Technical Integrated High School, Bauan, Batangas.
2. The project aims to promote mental health and well-being by providing special pampering and makeover experiences for selected school heads and teachers. The activity includes the provision of makeup kits and services such as hairdressing, makeup, manicure and pedicure, facial massage and other wellness services.
3. Attached is the list of participants for your reference. Participants shall be entitled to claim Compensatory Time-Off (CTO) or Service Credits equivalent to the actual hours or days served, subject to existing rules and guidelines.
4. This Memorandum also serves as the official Travel Order for all participants.
5. Expenses relative to the conduct of this activity shall be chargeable against School/ Division MOOE funds subject to the usual accounting and auditing rules and regulations.
6. For questions and clarifications on the monitoring process, you may contact **ANABEL E. MAGALONA** at 0917-132-6208/0968-497-7424.



Address: Provincial Sports Complex, Bolbok, 4200 Batangas City
Telephone: (043) 722-1840 / 722-1796
Email Address: deped.batangas@deped.gov.ph
Website: www.depedbatangas.com



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7. Prompt dissemination of this memorandum is expected.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent 

Encl.: Annex A, Annex B

Reference: Regional Memorandum no. 27, s.2026

To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

NPD/SDO BATANGAS PROVINCE PROJECT VALENTINE'S DAY FOR TEACHERS AND PRINCIPALS'
MAKEOVER/R2-149203/2-05-2026



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Annex A

LIST OF PARTICIPANTS

Name	Position/ Designation	Section/Unit
MARITES A. IBAÑEZ, CESO V	Schools Division Supt.	OSDS
JOFIT P. DAYOC	OIC-Asst. Schools Div. Supt.	OSDS
RHINA O. ILAGAN	OIC-Asst. Schools Div. Supt.	OSDS
MARIO B. MARAMOT	SGOD Chief	SGOD
ANABEL E. MAGALONA	Senior Education Program Specialist	SGOD
NOAH P. DUQUE	Education Program Specialist II	SGOD
25 Selected Teachers, Principals and PSDS		BAUAN EAST SUB-OFFICE
25 Selected Teachers, Principals and PSDS		BAUAN WEST SUB-OFFICE
25 Selected Teachers, Principals and PSDS		MABINI SUB-OFFICE
25 Selected Teachers, Principals and PSDS		SAN LUIS SUB-OFFICE
25 Selected Teachers, Principals and PSDS		SAN PASCUAL SUB-OFFICE
25 Selected Teachers, Principals and PSDS		TINGLOY SUB OFFICE
25 Selected Teachers, Principals and PSDS		LOBO SUB OFFICE



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Annex B

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	IN-CHARGE
8:00 – 9:30	Opening Program National Anthem Prayer CALABARZON March Himno ng Batangas	TWG
	Presentation of Participants	Program Facilitator
	Welcome and Opening Remarks	Aurelia A. Aguila Public Schools District Supervisor Bauan West
9:30 – 9:35	Objective Setting	Dr. MARIO B. MARAMOT Chief, SGOD
9:30 – 9:50	Inspirational Messages	MARITES A. IBAÑEZ, CESO V Schools Division Superintendent
9:50 – 10:00	Intermission Number	Bauan Technical Integrated School
10:00 onwards	MAKE OVER PROPER	

#	Service	No. of Stations	Staff per Station
1	Body Massage	7 beds	7 therapists
2	Hair Spa / Hot Oil / Kerabond Botox	10 chairs	10 stylists
3	Manicure w/ hand massage	20 seats	20 nail techs
4	Pedicure w/ foot massage	20 seats	20 nail techs
5	Foot Spa	10 seats	10 attendants
6	Hand Spa	10 seats	10 attendants
7	Hair Trimming	5 chairs	5 stylists
8	Hair Color (BYO)	4 chairs	5 stylists